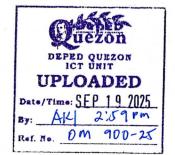


## Department of Education

Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



19 September 2025

DIVISION MEMORANDUM DM No. 900, s. 2025

### ANNOUNCING THE SCHEDULE OF RECRUITMENT AND SELECTION OF APPLICANTS FOR KINDERGARTEN, ELEMENTARY, JUNIOR HIGH SCHOOL AND SENIOR HIGH SCHOOL HIGHER TEACHING POSITIONS

To:

Assistant Schools Division Superintendents

Chiefs - CID/SGOD HRMPSB Members

Public Schools District Supervisors

Public Elementary and Secondary School Heads

All Others Concerned

- 1. In reference to DepEd Order 20, s. 2024 titled "Guidelines on the Recruitment, Selection, and Appointment to Higher Teaching Positions", the Schools Division Office of Quezon Province through the Human Resource Merit and Personnel Selection Board announces the schedules for the different activities relative to the recruitment and selection of applicants for Kindergarten, Elementary, Junior High School and Senior High School Higher Teaching Positions (see attached enclosure for the list of vacancies).
- 2. All interested and qualified applicants are welcome to apply regardless of age, gender, civil status, disability, religion, ethnicity, social status, income, class or political affiliation.
- 3. As specified in DepEd Order No. 20, 2024, applicants to **TEACHER II, TEACHER III, SPET I, MASTER TEACHER I, and MASTER TEACHER II** positions in Kindergarten, Elementary, Junior High School and Senior High School shall be rated as follows:

	Education			Performance	PPST COI (Classroom Observation)	PPST NCOIs (Portfolio Annotations and BEI	TOTAL
-	10	10	10	30	25	15	100

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Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

- 4. The pertinent documents shall include the following Mandatory Documentary Requirements to the Principal/School Head of the school where the applicants prefer to apply arranged as follows:
  - a. Letter of intent addressed to the SDS containing the following information:
    - i. Statement of purpose/expression of interest; and
    - ii. Learning area/subject group they intend to teach, if applicable;
  - b. Duly accomplished PDS (CS Form No. 212, Revised 2017) with Work Experience Sheet;
  - c. Photocopy of Voter's ID and/or any proof of residency;
  - d. Photocopy of valid and updated PRC License/ID;
  - e. Photocopy of Certificate of Board Rating;
  - f. Photocopy of scholastic/academic record (i.e., Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available;
  - g. Photocopy of duly signed Service Record or Certificate of Employment, whichever is applicable;
  - h. Photocopy of latest appointment (for those applying for promotion);
  - i. Photocopy of certificate/s of relevant specialized trainings or professional development programs, if any;
  - j. Photocopy of of valid Technical Education and Skills Development Authority (TESDA) National Certificate (NC) II, Trainers Methodology Certificate (TMC), if applicable;
  - k. Photocopy of the required Performance Rating with at least Very Satisfactory rating (Note: The applicant shall submit at most three (3) performance ratings depending on the performance requirements. The latest performance rating shall cover one (1) year complete performance rating period in the current position);
  - 1. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to RA No. 10173 (Data Privacy Act of 2012), using the attached form (Annex C), sworn before a public officer authorized to administer oaths pursuant to Section 41 of EO No. 292, as amended by RA No. 6733 and as further amended by RA No. 10755; and
  - m. Other documents as may be required by the HRMPSB, including but not limited to portfolio for the assessment of identified PPST non-classroom observable indicators.

Online submission of electronic copies of the above enumerated application documents may be allowed provided that the requisites of Section 7(a) of RA No. 8792 or the "Electronic

















## Department of Education

Region IV-A
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Commerce Act of 2000," whenever applicable, are complied with. Online submission is subject to submission of hard copies upon request for purposes of verification.

- 5. All application documents shall be submitted on or before **September 29, 2025** (Monday). Applicants who fail to submit the **Mandatory Requirements** on the set deadline shall not be included in the pool of official applicants. No further documents shall be accepted after the deadline.
- 6. The Qualification Standards for the following positions are as follows:
- I. TEACHER II TEACHER III
  - A. For Elementary and Junior High School

POSITION	SALARY/ JOB/ PAY GRADE	MONTHLY SALARY	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
TEACHER II	12	32245	For Elementary: Bachelor's Degree in Education; or Bachelor's Degree in relevant subject or learning area with at least 18 Professionals Units in Education For Junior High School: Bachelor's Degree in Education; or Bachelor's Degree in relevant subject or learning area with at least 18 Professionals Units in Education; or	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 YEAR RELEVANT EXPERIENCE	RA 1080, as amended (Teacher- Elementary/ Secondary)

















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		I	For			
			Elementary:			
			Bachelor's			
			Degree in			
			Education; or			
			Bachelor's			
			Degree in			
			relevant			
			subject or	16 hours of		
			learning area	training in		
			with at least 18	any of or a		
			Professionals	cumulative of	2 YEARS	
			Units in	the following:	RELEVANT	
TEACHER	13	34421	Education	Curriculum,		
III			For Junior	Pedagogy,	EXPERIENCE	
			High School:	Subject		
			Bachelor's	Specialization		
		а =	Degree in	acquired		
			Education; or	within the		
			Bachelor's	last 5 years		
			Degree in			
			relevant			
			subject or			
			learning area			
			with at least 18			
			Professionals			
			Units in			
			Education			

#### B. For Senior High School TEACHER II

TRACK	SALARY/ JOB/ PAY GRADE	MONTHLY SALARY	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
ACADEMIC TRACK AND CORE SUBJECTS	12	32245	Bachelor's degree with a major in the relevant strand/subject plus 18 professional units in Education; or any Bachelor's degree with atleast 6 units towards Master's degree	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year experience in teaching or industry work in relevant strand/subject	RA 1080, as amended (Teacher-Secondary) for permanent appointments None Required for provisional and contractual appointments 'must pass the LET within 5 years after

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	in relevant			the date of
	strand/subject			first hiring
	plus 18 units of			mot mmg
	professional			
	units in			
	Education;			
	Bachelor's			
	degree with a			
	major in the			
	relevant			
	strand/subject;			
	or any			
	Bachelor's			
	degree with at			
	least 6 units			
	towards			
	Master's degree			
	in the relevant			
	strand/subject			
	Bachelor's			
	degree relevant			
	to the area of			
	specialization			
	plus 18			
	professional units in			
	1			
	Education; or any Bachelor's			
	degree and			
	completion of	National		
	technical-	Certificate		
	vocational	(NC) II and		
	course(s) in the	Trainer's	1 year	
TECHNICAL	area of	Methodology	experience in	
OCATIONAL	specialization	Certificate	teaching or	
AND	plus 18	(TMC) I in	industry	
LIVELIHOOD	professional	relevant	experience in	
NVELIHOOD	units in	technical-	relevant	
	Education;	vocational	strand/area of	
	Bachelor's	course(s) in	specialization	
	degree relevant	the area of		
	to the area of	specialization)		
	specialization;			
	or any			
	Bachelor's			
	degree and			
	completion of			
	technical-			
	vocational			
	course(s) in the			
1	area of			
1				

















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SPORTS	Bachelor's degree with a major in field(s) under the Sports Track plus 18 professional units in Education; or any Bachelor's degree with atleast 15 units of specialization in the relevant field(s) under the Sports Track plus 18 professional units in Education; Bachelor's degree with a major in field(s) under the Sports Track; or any Bachelor's degree with a tleast 15 units of specialization in the relevant field(s) under the Sports Track; or any Bachelor's degree with atleast 15 units of specialization in the relevant field(s) under the Sports Track	8 hours of training in Curriculum and Instruction of relevant field(s) under the Sports Track acquired within the last 5 years	l year experience in teaching or industry work in the relevant field(s) under the Sports Track	
ARTS & DESIGN	Bachelor's degree in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses plus 18 professional units in Education; or any Bachelor's degree plus Diploma/	8 hours of relevant training in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses under relevant	1 year relevant experience in teaching or industry work in any of the following fields: Music, Arts, Fine Arts, Interior Design, Architecture, Theatre, Performing Arts, Media Arts, Literature, Fashion Design, Photography, or other allied fields	



















# Department of Education

#### Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

T			
Certificate of	strand/		
Completion in	subject		
any of the	acquired		
relevant fields,	within the		
and 18	last 5 years		
professional			
units in			
Education;			
Bachelor's			
degree in			
Music, or Arts,			
or Fine Arts, or			
Interior Design,			
or Architecture,		La	
or Theatre, or			
Performing			
Arts, or Media			
Arts, or			
Literature, or			
Fashion Design,			
or Photography,			
or other allied			
courses; or any			
Bachelor's			
degree plus			
Diploma/			
Certificate of			
Completion in			
any of the			
relevant fields			

#### **TEACHER III**

TRACK	SALARY/ JOB/ PAY GRADE	MONTHLY SALARY	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
ACADEMIC TRACK AND CORE SUBJECTS	13	34421	Bachelor's degree with a major in the relevant strand/subject plus 18 professional units in Education; or any Bachelor's degree with atleast 12 units towards Master's degree in relevant strand/subject plus 18 units of professional	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years experience in teaching or industry work in relevant strand/subject	RA 1080, as amended (Teacher-Secondary) for permanent appointments None Required for provisional and contractual appointments 'must pass the LET within 5 years after the date of first hiring

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Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

	units in			
	Education;			
	Bachelor's			
	degree with a			
	major in the			
	relevant			
	strand/subject;			
	or any			
	Bachelor's			
	degree with at			
	least 12 units			
	towards			
	Master's degree			
	in the relevant			
	strand/subject			
	Bachelor's			
	degree relevant			
	to the area of			
	specialization			
	plus 18			
	professional			
	units in			
	Education; or			
	any Bachelor's	1		
	degree and	**		
	completion of	National		
	technical-	Certificate		
	vocational	(NC) II and	2 years	
TECHNICAL	course(s) in the	Trainer's	experience in	
VOCATIONAL	area of specialization	Methodology Certificate	teaching or	
AND	plus 18	(TMC) I in	industry	
	professional	relevant	experience in	
LIVELIHOOD	units in	technical-	relevant	
	Education;	vocational	strand/area of	
	Bachelor's	course(s) in	specialization	
	degree relevant	the area of		
	to the area of	specialization		
	specialization;	opeoicinaction		
	or any			
	Bachelor's			
	degree and			
	completion of			
	technical-			
	vocational			
	course(s) in the			
	area of			
	specialization			
	Bachelor's	16 hours of	2 years	
	degree with a	training in		
SPORTS	major in field(s)	Curriculum	experience in teaching or	
SPORIS	under the	and	industry work	
	Sports Track	Instruction of	in the relevant	
	plus 18	relevant	field(s) under	
	professional	field(s) under	neid(s) under	



















## Department of Education

Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

	T	1	T			
			units in	the Sports	the Sports	
			Education; or	Track	Track	
			any Bachelor's	acquired		
			degree with	within the		
			atleast 15 units	last 5 years		
			of specialization			
			in the relevant			
			field(s) under			
			the Sports			
			Track plus 18			
			professional			
			units in			
			Education;			
			Bachelor's			
			degree with a			
			major in field(s)			
			under the			
			Sports Track;			
			or any		·	
			Bachelor's			
			degree with			
			atleast 15 units			
			of specialization			
			in the relevant			
			field(s) under			
			the Sports			
		= =	Track			
			Bachelor's	161		
			degree in Music,	16 hours of		
			or Arts, or Fine	relevant		
			Arts, or Interior	training in		
		1	Design, or	Music, or	0	
			Architecture, or Theatre, or	Arts, or Fine	2 years relevant	
		, bar a s	Performing Arts,	Arts, or Interior	experience in	
					teaching or	
			or Media Arts, or Literature, or	Design, or Architecture,	industry work	
			Fashion Design,	or Theatre, or	in any of the following fields:	
		* ·	or Photography,	Performing		
		1 "	or other allied	Arts, or	Music, Arts, Fine Arts,	
ARTS &		* ( <u>*</u> 11	courses plus 18	Media Arts,	Interior Design,	
DESIGN			professional	or Literature,	Architecture,	
			units in	or Fashion	Theatre,	
			Education; or	Design, or		
			any Bachelor's	Photography,	Performing Arts, Media	
			degree plus	or other allied	Arts, Literature,	
			Diploma/	courses	Fashion Design,	
			Certificate of	under	Photography, or	
			Completion in	relevant	other allied	
			any of the	strand/	fields	
		. N. e	relevant fields,	subject	licius	
			and 18	acquired		
			professional	within the		
			units in	last 5 years		
			Education;	last o years		

















# Department of Education

Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

	Bachelor's	
	degree in Music,	
Į.	or Arts, or Fine	
	Arts, or Interior	
	Design, or	
	Architecture, or	
	Theatre, or	
	Performing Arts,	
	or Media Arts,	
	or Literature, or	
	Fashion Design,	
	or Photography,	
	or other allied	
	courses; or any	
	Bachelor's	
	degree plus	
	Diploma/	
	Certificate of	
	Completion in	
	any of the	
	relevant fields	

# III. MASTER TEACHER I – II A. For Elementary

Position	Salary/ Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility
MASTER TEACHER II	19	56390	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience and 1 year relevant experience in instructional supervision and technical assistance to teachers	RA 1080, as amended (Teacher- Elementary) Secondary)

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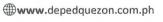
















# Department of Education

#### Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

MASTER TEACHER I	18	51304	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 YEARS TEACHING EXPERIENCE	
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#### B. For Junior High School

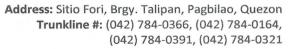
Position	Salary/ Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility
MASTER TEACHER II	19	56390	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience and 1 year relevant experience in instructional supervision and technical assistance to teachers	RA 1080, as amended (Teacher- Secondary)



















# Department of Education

Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

MASTER TEACHER I	18	51304	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 YEARS TEACHING EXPERIENCE	
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#### C. For Senior High School Academic

Position	Salary/ Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility
MASTER TEACHER II	19	56390	Master's degree in relevant strand/subject plus 18 professional units in Education; Master's degree in relevant strand/subject	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years experience in teaching in relevant strand/subject and 1 year experience in instructional supervision and technical assistance to teachers	RA 1080, as amended (Teacher-Secondary) for permanent appointments None Required for provisional and contractual appointments ¹must pass the LET within 5 years after the date of first hiring

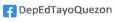
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Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

MASTER TEACHER I	18 51304	Master's degree in relevant strand/subject plus 18 professional units in Education; Master's degree in relevant strand/subject	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years experience in teaching or industry work in relevant strand/subject	
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TVL

Position	Salary/ Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility
MASTER TEACHER II	19	56390	Master's degree in relevant field(s) under the strand/ area of specialization plus 18 professional units in Education; Master's degree in relevant field(s) under the strand/ area of specialization	National Certificate (NC) II and Trainer's Methodology Certificate (TMC) I in relevant technical- vocational course(s) in the area of specialization or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years experience in teaching or industry experience in relevant strand/area of specialization and 1 year experience in instructional supervision and technical assistance to teachers	RA 1080, as amended (Teacher-Secondary) for permanent appointments None Required for provisional and contractua appointments 'must pass the LET within 5 years after the date of first
MASTER TEACHER I	18	51304	Master's degree in relevant field(s) under the strand/ area of specialization	National Certificate (NC) II and Trainer's Methodology Certificate (TMC) I	5 years experience in teaching or industry experience in	hiring



















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Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

	plus 18	in relevant	relevant	
	professional	technical-	strand/area of	
	units in	vocational	specialization	
	Education;	course(s) in the		
	Master's degree	area of		
	in relevant	specialization or		
	field(s) under the	Completion of		
	strand/ area of	NEAP-requisite		
	specialization	professional		
		development		
		program for		
		Career Stage III		
		(Highly Proficient		
		Teacher)		

#### SPORTS

Position	Salary/ Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility
MASTER TEACHER II	19	56390	Master's degree in relevant field(s) under the Sports Track plus 18 professional units in Education; Master's degree in relevant field(s) under the Sports Track	24 hours of training in Curriculum and Instruction of relevant field(s) under the Sports Track and 8 hours of training in Instructional Supervision acquired within the last 5 years or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years experience in teaching in the relevant field(s) under the Sports Track and 1 year experience in instructional supervision and technical assistance to teachers	RA 1080, as amended (Teacher-Secondary) for permanent appointments None Required for provisional and
MASTER TEACHER I	18	51304	Master's degree in relevant field(s) under the Sports Track plus 18 professional units in Education; Master's degree in relevant field(s) under the Sports Track	24 hours of training in Curriculum and Instruction of relevant field(s) under the Sports Track and 8 hours of training in Instructional Supervision acquired within the last 5 years or Completion of NEAP-requisite professional development	5 years experience in teaching or industry work in the relevant field(s) under the Sports Track	contractual appointments <sup>1</sup> must pass the LET within 5 years after the date of first hiring

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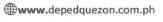
















# Department of Education

# Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

	program for Career Stage III (Highly Proficient Teacher)	
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#### ARTS & DESIGN

Position	Salary/ Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility
MASTER TEACHER II	19	56390	Master's degree in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses plus 18 professional units in Education; Master's degree in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses	24 hours of relevant training in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses under relevant strand/ subject and 8 hours of training in Instructional Supervision acquired within the last 5 years;  Or  Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years relevant experience in teaching or industry work in any of the following fields: Music, Arts, Fine Arts, Interior Design, Architecture, Theatre, Performing Arts, Media Arts, Literature, Fashion Design, Photography, or other allied fields and 1 year experience in instructional supervision and technical assistance to teachers	RA 1080, as amended (Teacher-Secondary) for permanent appointments None Required for provisional and contractua appointments 'must pass the LET within 5 years after the date of first
MASTER TEACHER I	18	51304	Master's degree in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses plus 18 professional units in Education; Master's degree	24 hours of relevant training in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses under relevant strand/subject and 8	5 years relevant experience in teaching or industry work in any of the following fields: Music, Arts, Fine Arts, Interior Design, Architecture, Theatre, Performing Arts, Media Arts, Literature, Fashion Design,	hiring



















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# Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

in Music, or Arts,	hours of training	Photography, or	
or Fine Arts, or	in Instructional	other allied fields	
Interior Design,	Supervision	ouror annou moras	
or Architecture,	acquired within		
or Theatre, or	the last 5 years;		
Performing Arts,	or		
or Media Arts, or	Completion of		
Literature, or	NEAP-requisite		
Fashion Design,	professional		
or Photography,	development		
or other allied	program for		
courses	Career Stage III		
	(Highly Proficient		
	Teacher)		

## 7. The Performance Requirements for the following positions are as follows:

#### A. For Internal Applicants

Position Applied For	Classroom Observable Indicators	Non-Classroom Observable Indicators
Teacher II	At least 6 Proficient COIs at Very Satisfactory	At least 4 Proficient NCOIs at Very Satisfactory
Teacher III	At least 12 Proficient COIs at Very Satisfactory	At least 8 Proficient NCOIs at Very Satisfactory
Master Teacher I	21 Proficient COIs at Outstanding	8 Proficient NCOIs at Very Satisfactory; and 8 Proficient NCOIs at Outstanding
Master Teacher II	At least 10 Highly Proficient COls at Outstanding	At least 5 Highly Proficient NCOIs at Very Satisfactory; and 5 Highly Proficient NCOIs at Outstanding

### B. For External Applicants and Other Non-Teacher Applicants

Position	Performance Requirement
SPET I (entry level of the job group)	None
Teacher II	At least VS in the latest rating period covering one (1) year complete performance cycle
Teacher III	At least VS in the last two (2) immediately preceding rating periods, each covering one (1) year complete performance cycle
Master Teacher I and II	At least VS in the last three (3) immediately preceding rating periods, each covering one (1) year complete performance cycle

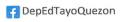
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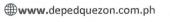
















## Department of Education

# Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

- 8. The applicant assumes full accountability and responsibility for the authenticity and veracity of the documents submitted, as evidenced by the Omnibus Sworn Statement duly signed by the applicant and office of the city mayor or notarized public. Any false and fraudulent document submitted shall be grounds for disqualification.
- 9. Applicants are advised to register in the Division Registry of Applicants upon submission of their application folder through this link:
  - For TEACHER II:

https://tinyurl.com/APP-REG-T2-2025

• For TEACHER III:

https://tinyurl.com/APP-REG-T3-2025

• For SPECIAL EDUCATION TEACHER I:

https://tinyurl.com/APP-REG-SPET1-2025

• For MASTER TEACHER POSITION:

https://tinyurl.com/APP-REG-MTS-2025

10. Below is the schedule of activities relative to the recruitment and selection process:

#### SCHEDULE OF ACTIVITIES

ACTIVITIES	RESPONSIBLE	INDICATIVE SCHEDULE	NO. OF WORKING DAYS	
	HRMO (Human			
Publication & Posting of	Resource	September 19, 2025	1	
Memorandum	Management	September 19, 2023	1	
	Officers)			
Last day of receiving				
application documents in the	By District	September 29, 2025	1	
district				
Initial Assessment/Screening	HRMPSB sub-			
of applications or pertinent	committee members,	September 30, 2025	1	
documents	By District			
Submission and Posting of				
Initial Evaluation Results	AO IV	October 1, 2025	1	
(IER) to the HRMPSB				

















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# Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

Comparative Assessment of Applicants (Evaluation of Documents, Demonstration Teaching, Portfolio Annotations and Behavioral Event Interview)	HRMPSB Members and sub-committee members	October 2, 2025	1
HRMPSB Deliberation and preparation of Comparative Assessment Results (CAR)	HRMPSB Members	October 3, 2025	1
Submission of CAR to the Appointing Authority/Posting of Comparative Result	HRMPSB Members	October 5, 2025	1

Note: The Scheduled Timeline of Activities is subject to change based on the number of application forms received.

- 10. Applicants are required to bring the original copies of their pertinent documents during evaluation.
- 11. Applicants who are still working in the private school shall adjust their schedule of evaluation to ensure that their current work will not be affected by the scheduled ranking.
- 12. The HRMPSB members, Division Committee and Sub-Committee members shall conduct the assessment of applicants in terms of Education, Experience, Training and Eligibility including interview and demonstration teaching. Likewise, they shall ensure the correctness of entries in both hard and soft copies of the CAR-RQA.
- 13. The Public Schools District Supervisor shall facilitate the submission of the electronic copy of the CAR-RQA (by district) to this email: **sdo.quezon.personnel@deped.gov.ph** following the given schedule and using this file name format until **October 4, 2025 CongDisDistrictPositionElem/JHS/SHS/IPED**

Ex.

1stLucbanT2Elem 4thPerezMT1JHS 1stSampalocT3Elem 2ndDoloresSNET1JHS

- 14. The CAR-RQA for Higher Teaching positions will be by school/district.
- 15. The following guidelines are hereby given emphasis:

DEPEDQUEZON-TM-SDS-04-009-003

















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Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

- a. The cut-off scores for inclusion in the Comparative Assessment Results-Registry of Qualified Applicants (CAR-RQA) for **HIGHER TEACHING POSITIONS** are **50 POINTS**; (in reference to DepEd Order No. 20, s. 2024, page 27)
- b. There shall be separate CAR-RQA for SNET, Kindergarten, Elementary, Junior High School per learning area and Senior High School per track/specialization.
- 16. All teaching and non-teaching personnel are encouraged to disseminate this information through posting it on the school website, Facebook Page, Facebook Groups, etc.
- 17. Activities related to the entire process should strictly follow the existing health and safety protocols.
- 18. Activities and accomplishments shall be properly documented approved by the immediate chief and attested by the authorized division official.
- 19. Travel and incidental expenses of all concerned during the evaluation and ranking of teacher applicants shall be charged against MOOE/local funds subject to usual accounting and auditing rules and regulations.
- 20. Immediate and widest dissemination of this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO

Schools Division Superintende

LORENA S. WAYANGSUMBAT, Edd.

Persrm09/19/2025

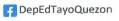
















# Department of Education

Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure No. 1 to Division Memorandum No. 900 s. 2025

#### LIST OF VACANCIES

#### I. TEACHER II - III POSITIONS

Elementary

Position	Salary Grade	Monthly Salary (NBC 597)	No. of Position/s	Place of Assignment
			1	Burdeos District
			1	Calauag East District
			1	Calauag West District
			3	Candelaria East District
			4	Candelaria West District
			1	Catanauan I District
			1	Catanauan II District
			2	General Luna District
			2	General Nakar I District
			1	Guinayangan North District
			1	Guinayangan South District
			1	Infanta District
Teacher III	13	34421	5	Lopez West District
			1	Mauban North District
			2	Mauban South District
			3	Mulanay II District
			1	Panukulan District
			2	Patnanungan District
			1	Pitogo District
			1	San Antonio District
			1	San Francisco I District
			1	San Francisco II District
			1	San Narciso II District
			1	Sariaya West District
			1	Tiaong II District
			1	Agdangan District
		= -, "	2	Burdeos District
Teacher II	12	32245	2	Calauag West District
			5	Candelaria East District
			2	Catanauan I District



















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# Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

		1	Dolores District
		2	General Luna District
		1	Guinayangan North District
		2	Guinayangan South District
		2	Gumaca East District
		1	Jomalig District
		1	Lopez West District
		1	Mauban North District
		4	Mulanay II District
		3	Padre Burgos District
		1	Panukulan District
		1	Perez District
	-	1	Pitogo District
		2	Polillo District
		1	Real District
		1	San Antonio District
		1	San Narciso II District
		1	Sariaya East District
		3	Sariaya West District
		3	Tagkawayan II District
		2	Tiaong I District
		1	Tiaong II District
		1	Unisan District
	- nothing	follows -	

#### Junior High School

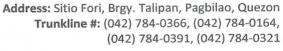
Position	Salary Grade	Monthly Salary (NBC 597)	No. of Position/s	Place of Assignment		
			1	Sta. Catalina NHS,		
			1	Candelaria District		
		1	San Isidro NHS, General			
			1	Luna District		
Teacher III	eacher III 13	34421	34421	1	Panikihan NHS, Gumaca	
			1	District		
						2
			2	District		
			1	Infanta NHS, Infanta District		



















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# Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

			1	PSLIS, Lucban District	
			1	MSEMSAT, Mauban District	
			1	San Isidro NHS, Padre	
			1	Burgos District	
			1	Pagbilao Grande Island NHS,	
			1	Pagbilao District	
			1	Patnanungan NHS,	
			1	Patnanungan District	
			1	Perez NHS, Perez District	
			1	Polillo NHS, Polillo District	
			1	Ungos INHS, Real District	
			1	San Andres NHS, San Andres	
		1	District		
				Godofredo M. Tan Integrated	
			1	School of Arts and Trades,	
	1			San Narciso District	
				Lusacan NHS, Tiaong District	
			2	Talisay IS, Tiaong District	
				Bondoc Peninsula	
			1	Agricultural HS, Mulanay	
					District
			1	Danlagan NHS, Padre Burgos	
				District	
77	10	00045	2	Pagbilao NHS, Pagbilao	
Teacher II	12	32245		District	
			1	Pagbilao Grande Island NHS,	
			1	Pagbilao District	
			1	Perez NHS, Perez District	
			2	Amontay NHS, Pitogo District Polillo NHS, Polillo District	
			1	Ajos NHS, Mulanay District	
		so at la i a	follows -	Ajos Mas, Mulaliay District	
		- noining	Julious -		



















# Department of Education

Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

#### Senior High School

Position	Salary Grade	Monthly Salary (NBC 597)	No. of Position/s	Place of Assignment
			2	Alabat Island NHS, Alabat District
Teacher III	13	34421	1	San Roque Ilaya NHS, Calauag District
			1	Kinatakutan NHS, Tagkawayan District
			5	Alabat Island NHS, Alaba District
			3	Dolores Macasaet NHS, Candelaria District
			1	Sta. Catalina NHS, Candelaria District
Teacher II	12	32245	1	Guinayangan SHS, Guinayangan District
			1	Infanta NHS, Infanta District
			1	Olongtao NHS, Macalelon District
			1	Hinguiwin NHS, Padre Burgos District
	1 2 1		2	Ungos INHS, Real District

# II. SPECIAL EDUCATION TEACHER I

#### **Elementary**

Salary Grade	Salary (NBC 597)	No. of Position/s	Place of Assignment
		2	Candelaria East District
14	37024	2	General Luna District
		1	Mulanay II District
_	Grade	Grade Salary (NBC 597)	Grade Salary (NBC 597) Position/s

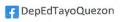


















# Department of Education

Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

#### Junior High School

Position	Salary Grade	Monthly Salary (NBC 597)	No. of Position/s	Place of Assignment
Special Education Teacher I	14	37024	1	Sta. Catalina NHS, Candelaria District
		- nothing f	ollows -	

#### III. MASTER TEACHER I - II

#### Elementary

Position	Salary Grade	Monthly Salary (NBC 597)	No. of Position/s	Place of Assignment
			1	Calauag West District
			1	Guinayangan South District
Master Teacher II	19	56390	1	Lopez East District
	19	30390	1	Real District
			1	Sariaya East District
			1	Tiaong II District
			1	Unisan District
	18		1	Agdangan District
			1	Alabat District
			1	Calauag West District
			1	Candelaria West Distric
			3	Catanauan I District
Master Teacher I		51304	1	Gumaca East District
			1	Real District
			1	San Narciso II District
			1	Sariaya West District
			1	Tiaong I District
			1	Tiaong II District

#### Junior High School

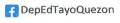


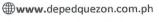
















# Department of Education

Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

Position	Salary Grade	Monthly Salary (NBC 597)	No. of Position/s	Place of Assignment	Major
	Master		1	Gumaca NHS, Gumaca District	MAPEH
Master			1	Infanta NHS, Infanta District	MATH/SCIENCE
Teacher I	18	51304	1	Alabat INHS, Alabat District	ENGLISH
		1	Dr. Maria D. Pastrana NHS, Mauban District	MATH	
And the second s			nothing follo	ows -	

#### Senior High School

Position	Salary Grade	Monthly Salary (NBC 597)	No. of Position/s	Place of Assignment	Major
Master Teacher II	19	56390	1	Dolores Macasaet NHS, Candelaria District	ENGLISH
			1	San Isidro NHS, Catanauan District	ENGLISH
			1	Dr. Maria D. Pastrana NHS, Mauban District	MATH
			1	Silangang Malicboy NHS, Pagbilao District	MATH
			1	Ungos NHS-Ext. Llavac, Real District	MATH
			1	San Isidro NHS, Catanauan District	ENGLISH
			1	Calauag NHS, Calauag District	FILIPINO



















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	L	1	- nothing	follows -	
Master Teacher I	18	51304	1	Katimo NHS, Tagkawayan District	SCIENCE
			1	Sto. Niño Ilaya NHS, Lopez District	TVL-ARI- FISHERIES
			1	Dagatan NHS, Dolores District	SCIENCE
			1	Dr. Maria D. Pastrana NHS, Mauban District	SCIENCE
			1	Dr. Maria D. Pastrana NHS, Mauban District	TVL-HE
			1	Alabat Island NHS, Alabat District	TVL-HE
			1	Canda NHS, Sariaya District	ENGLISH
			1	Talipan NHS, Pagbilao District	TVL-HE
			1	Burdeos NHS, Burdeos District	SCIENCE
			1	Integrated School of Arts and Trades, San Narciso District	TVL-HE
				Godofredo M. Tan	















